When you have completed these steps, you have all the information you need to register. Once your time ticket has been issued (before registration begins) you can access your Add/Drop Classes screen. You will be able to see your time ticket in your myNEU registration screen. Before registration it will say “You may register at any time” – disregard this – all it means is that the registration tickets have not yet been assigned.

Adding Classes

Once you are allowed into your registration screen, you will see a worksheet that allows you to add multiple CRN numbers to your schedule at a time:

Once you have input your CRN numbers, click the "Submit Changes" button.

If you have input a class that you do not have the pre-requisites for, or you have been restricted from, you will see an error message like this:
In some cases, students think that this error is wrong, in which case you should contact your Academic Advisor.

Please carefully read what the error is telling you – often times it involves adding lab or recitation sections to the classes you have requested.

**Removing Classes**

If you would like to remove a class from your schedule, access Add or Drop Classes then select the "Web Drop" from the dropdown in the Action column for the class you would like to remove, the click submit changes.

**Registering for a Full/Closed Class**

Registering for a class that is closed, or full, is something you will need to do through the department of the class you’re trying to register for. You can find a list of contact information for each CAMD department in our Guide to Academic Services. For other colleges, please contact their college's advising office.

**Registering for a Restricted Class**
Registration restrictions stop students from registering for classes that are restricted to a certain group, for example classes in a different major.

Registering for a class that is restricted is something you will need to do through the department of the class you’re trying to register for. You can find a list of contact information for each CAMD department in our Guide to Academic Services. For other colleges, please contact their college's advising office.