

**Susan E. Picillo**  
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## Education

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| <b>Masters of Education, Cambridge College, Cambridge, MA</b>       | <b>1990</b> |
| <b>Northeastern University E-Learning Instructor Certification</b>  | <b>2007</b> |
| <b>Bachelor of Fine Arts in Acting, Emerson College, Boston, MA</b> | <b>1978</b> |
- Awarded the Edwards Memorial Scholarship for academic excellence in the performing arts.
  - Member of the Gold Key Society for academic excellence

## Teaching Experience

<b>Northeastern University, Boston, MA</b>	<b>2000- present</b>
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**Lecturer, Department of Communication Studies**

- Currently offering six courses per academic year and providing instruction in a combination of courses including Presentation, Style and Professional Communication, Communication and Storytelling, Interpersonal Communication, Communication and Gender, Voice and Articulation, Voiceover Artist to all undergraduate students (majors and non-majors)
- Maintain weekly office hours and private tutorials for students enrolled in all oral communication courses.
- *Supervisor and Instructor* - for students enrolled in Honors Program 2002
- *Advisor*- Directed Studies for Communication Majors beginning 2004-present

**Northeastern University, College of Professional Studies**

**Part-time Faculty**

- Provide instruction in the course CMN 4253: Presentation, Style and Professional Communication to adults seeking undergraduate degrees through Northeastern's 18 month Cohorts Program both "on-ground" and hybrid formats.
- Curriculum Development Committee - Cohorts Program (Winter 2007)

**Emerson College, Boston, MA**

**Fall 1988 – Spring 2001**

**Department of Communication Studies**

**School of Communication, Management and Public Policy**

**Faculty**

- Provided instruction in Voice and Articulation, Public Speaking, Oral Rhetoric, Oral Interpretation of Literature and Fundamentals of Speech Communication.
- *Member*- Curriculum Development Committee for Fundamentals of Speech course
- *Instructor* - offered workshops and seminars to department colleagues in the "Teaching of Oral Interpretation of Literature"

**Northeastern University, Boston, MA**  
**Department of Communication Studies**  
**Part-time Faculty**

**Winter 1999- Fall 2000**

- Offering instruction in Public Speaking, Oral Interpretation of Literature, Interpersonal Communication and Communication and Gender

**Northeastern University, College of Engineering**  
**Facilitator of Professional Presentation Workshops**

**2007 - present**

- Provided instruction and critique in professional presentation for civil engineering students (sophomores and juniors).
- Also provide critique and coaching for 5<sup>th</sup> year students prior to Senior Capstone presentations.

**Archbishop Williams High School, Braintree, MA**  
**Director of Drama (Part-time position)**

**1997 - 2014**

- Direct, choreograph and produce two main stage productions annually for private, South Shore co-ed high school population. (35 productions)
- Develop and write original 16 scripts through workshop and rehearsal process for public performance.
- Maintain all technical aspects of the theater facility while coordinating a technical and production crew of students for each production.
- Facilitate all components of public relations in regards to each production.
- Record and account for all expenditures and budgetary details.
- Acted as liaison in contractual details with Broadway play services and local musicians.
- 35 productions to date, list can be provided upon request

**Cardinal Cushing Central High School, South Boston, MA**  
**Chair, Department of Theater and Speech**

**1985-1992**

- Provided instruction Grades 11-12, for Inner-city students in Beginning and Advanced Acting, Interpersonal Communication, Debate, Voice and Articulation, Public Speaking, Dance, Yoga and T'ai Chi.
- Worked closely with other disciplines to include and incorporate drama across the curriculum.

**Departmental Responsibilities**

- Directed/ Choreographed and produced three main stage productions annually
- Monitored departmental budget expenditures
- Curriculum development
- Coordinated public relations for all department projects.
- Recruited and coordinated presentations by visiting artists and lecturers
- Maintained all technical aspects of the theater space

**Instructor, English Department**

- Offered instruction in American literature through reading, analysis, discussion, oral presentation and performance to high school juniors. Focus also on essay and business writing, vocabulary, interviewing skills, and social etiquette.

### **Instructor- Physical Education**

- Course level designed for freshmen focusing on organized sports such as basketball, volleyball, soccer, track and the Project Adventure curriculum.
- Instruction in nutrition, hygiene, eating disorders, self-esteem, domestic/partner abuse, drug and alcohol related issues and communication.

### **Dean of Discipline, Reality Therapy Program**

- Liaison between students and the classroom teacher regarding discipline issues
- Determined action-plan for individual cases
- Coordinated the Teacher/Student Discipline Review Board
- Monitored all cases throughout the academic year

### **Washington Magnet Community School      Lynn Public School System, Lynn, MA Artist-in-Residence**

Instructor/Director in drama, dance, voice and theater production, for Grades Pre-K through 8 in both traditional and nontraditional classrooms including bilingual and students with learning disabilities.

- Coordinated all facets of school's historical 75<sup>th</sup> Anniversary celebration.
- Produced and directed original production
- Monitored expenditures
- Expedited all media coverage

### **Roxbury Community College, Roxbury, MA      1986- 1988 Part-time Faculty, Continuing Education and GED Programs**

- Responsible for evening instruction for bilingual adult learners in English, and Science in preparation for the GED certificate program

## **Service**

### **University**

- NU Toastmasters, Guest Speaker/Workshop Facilitator
- Northeastern Ambassadors training seminar
- IDEA offered critique for on-campus entrepreneurial organization
- Frank Palmer Speare Annual Reception (CAMD representative) Guest Presenter
- WRBB "Speaking for the Radio" Workshop
- Student Graduation Speaker Selection Committee
- NU and IMPROV'D/ advisor
- NU KNITS/advisor
- KAPPA KAPPA GAMMA SORORITY former advisor

### **Department**

- Curtis Haigh Memorial Scholarship Committee, member
- Senior Reception Committee, member

- Academic Achievement Awards Committee
- Departmental Library Liaison
- Curriculum Development Committee for semester conversion
- Communication Studies Department Resources Committee

## Community

- “HOMEFRONT”- Organized community field operation in collecting and mailing items for men and women serving overseas
- *ROSIE’S PLACE- SOCK DRIVE*- Coordinated and distributed clean socks and toiletries to local women’s shelter
- *Braintree Food Pantries*- Used high school theater venue to sponsor food drive for two community food banks
- Dana Farber Cancer Research Center Boston Marathon Team Challenge- Donated proceeds of production of original script, *Out Loud* chronicling the lives of cancer survivors
- DOVE- collected clothing, gift cards, books, toys and toiletries for local shelter housing women and children of domestic violence
- Father Bill’s Place-Packed and distributed lunch-care-packages for local homeless shelter

## Creative Activity

- *Professional Actor* - theater, film, television, voiceovers, commercials, print work, CD ROM tutorials, in both Boston and New York.
- *Solo Performances in Oral Interpretation* (2005 - present)
- *Script Consultant and Acting Coach*
  - “Phillis Wheatley: Make Her Black and Bid Her Sing” documentary film
  - “Zora” life of Zora Neale Hurston
  - Mary McLeod Bethune: “The Shaken Dream,”
  - Frances Harper: The Muse of the Nineteenth Century
- *Vocalist*
  - Boston/South Shore based blues, R&B band, “Susan E. and Bluesliner” founding member and vocalist
- *Background Vocals*
  - carmen’s condition: CD “Spaces Long Unknown”
- *Facilitator* - Professional Presentation Workshops Town of Acton, MA
- *Director* - Archbishop Bishop Williams High School Theater Ensemble (directed 34 plays)
- *Playwright* - completed and presented 16 original scripts for a high school population (“Home Front” working towards publication/**co-authored with** Gus Lawlor)
- *Speech Consultant/Vocal Coach* - Crannell Consulting (1999-2002)
- *Drama Director* - Sinclair Dance Studio, Weymouth, MA (1999)
- *Acting Coach/Choreographer* - Wayland High School (1992-1998)
- Private Speech and Acting Coach upon request
- *Special Projects Coordinator* - Corporate Communications, Fidelity Investments, Boston (1988-1989)

- Mayor's Office of Cultural Affairs, New York City (1978-1980)
  - *Project Coordinator* - The Artist Slide Registry Project
- Mayor's Office of Cultural Affairs, Boston, MA (1973- 1978)
  - *Field Manager*- "Summerthing" citywide free arts program,
  - *Neighborhood Coordinator* - coordinated and implemented daily arts programming for five inner-city neighborhoods throughout the summer. (i.e. the Boston Ballet, puppetry, outdoor concerts, evening movies, cultural festivals, ethnic dance troupes, etc.)
    - Act as liaison between Boston City Hall and the 20 individual neighborhoods of Boston.
    - Developed each neighborhood arts council
    - Maintained staff, budget and expenditures

### **Voice Overs, Films, Commercials and Recordings**

- "*Brothers*" - Short film - (dir.D. Quill) - Featured Role , Boston, MA
- "*Catch of the Day*" - short film - (dir. D. Grotenstien) - Featured Role ,NYC, NY
  - Chicago Filmmakers Slice of Life Festival
- "*Love nyC love*" - Short Film - (dir T. Ouellette) - Voiceover Artist/Narrator
- *Heartbeat Lifesharing Community* - Voiceover Artist/ Narrator
- "*The Last Gladiators*" - Phase 4 Films - (dir. Alex Gibney) - Professional Speaking Coach
- *Houghton Mifflin Interactive* - Boston, MA
- *Curious George Series* - Character Voices and Singer
  - Early Learning Adventure, Curious George Comes Home and ABC Adventure
- "*carmen's condition /CD Spaces Long Unknown*" - Background Vocals
- *WATD* - Marshfield, MA - On-Air commercials (Handlebar Harry's, Kennedy Gardens, Wide World of Blues)
- *NH Cable Commercial* - Spokesperson
- *UNSOLVED MYSTERIES* - Featured Player
- *WALGREEN'S* - "The Night Shift" - Featured Player
- *OSHA Job Safety Informational Film* - Featured Player
- Oracle Corporation Cambridge, MA
  - Educators' Series Tutorials and Slide- Show - Voiceover/Narration
- *Polaroid Corporation, Cambridge, MA* - Technical Slide-Show Voiceover/Narration

### **Original Works**

Conceived, Wrote and Directed 16 scripts for the AWHHS Theater Ensemble

#### *HOME FRONT*

- Researched, examined and compiled field notes of soldiers/nurses serving in both Afghanistan and Iraq
- Documented veteran commentaries
- Crafted and directed two-act play for public performance
- Organized community field operation collecting/mailling items for soldiers serving overseas

#### *OUT LOUD*

- Researched and collected cancer survivor stories

- Created original monologues based on research
- Scripted and designed a two-act play for public performance
- Coordinated fund-raising efforts around the production for Dana-Farber Cancer Institute Boston Marathon Running Team

#### THE CITY SPEAKS

- Created and developed original material from a series of workshops with an inner-city high school population
- Documented every component of this project from writing to rehearsal and final public performances for Master's Thesis
- Directed and produced this original piece for both inner city and suburban high school students
  - (Information concerning other original scripts can be provided upon request)

#### **Professional Development**

- *Vocal Training* - Linklater, Crannell
- *Grub Street, Playwrighting Workshop*

#### **Affiliations/Memberships**

- VASTA Voice and Speech Trainers Association
- National Communication Association
- American Federation of Television and Radio Artists
- Screen Actors Guild
- Founding Member: SOBA Collective: South of Boston Artist Collective
- Former member National Education Association
- Braintree Art Association
- Quincy Art Association